

Peace Church Coordinating Council Minutes
Tuesday, January 17, 2023
6:30 p.m. In person and Zoom

Mission statement-

Our **vision** is to be an accessible, open and affirming community growing in Christian faith, committed to **peace** and **justice**, and reaching out in **healing love** to all of creation, including all people, respecting and valuing the **diversity** of people's sexual orientation, race, culture, gender, age, opinions, and physical and mental abilities.

Present: Joan Peterson, Moderator; Jessica Olson, Vice Moderator; Tom Hystead, Past Moderator; Kirby Wood, Temporary Treasurer; Diane Swanoski, Secretary; Penny Cragun, Education Chair; Monica Liddell, Acting for Justice Chair; Geof Witrak, Stewardship Chair; Melissa Boyle, At Large Member; Stephen Dando, At Large Member; Nathan Langer, At Large Member; Rev. Budd Friend-Jones, Bridge Minister; Charlotte Frantz, Interim Pastoral Associate; Nathan Holst, Faith Formation Minister

Absent: Susan Goltz, At Large Member

Call to Order at 6:40 p.m.

Introduction of Pastor Budd Friend-Jones

Devotion - Melissa Boyle shares Plowshares Prayer by Spencer LaJoye.

Introduction of Pastor Budd Friend-Jones

Addition/Changes to the Agenda - None

Consent Agenda Vote - Consent Agenda includes:

- Minutes of December Coordinating Council Meeting
- Minutes of January 10th Special Budget Council Meeting
- Committee reports (Spiritual Life-No report, Christian Education, Social Justice Hub, Property)
- Standing Committee Reports- HR Report and Finance Committee Reports
- Written Reports from Pastor Charlotte Frantz and Nathan Holst

Tom Hystead makes a motion to approve the Consent Agenda and is seconded by Penny Cragun. The Agenda is unanimously approved.

Pastors Report - Rev. Charlotte Frantz reports as temporary in charge pastor

- Worship
 - Rev. Dr. Justin Sabia-Tanis will be preaching this Sunday.
 - Pastor Charlotte Frantz will be preaching on January 29th on where we are as Peace Church and where we are going. The contents of the cornerstone time

capsule will be displayed (the final activity of the 150th Anniversary celebration). We will add to it: a letter from Joan Peterson as Council Moderator, a Peace Bell from 2020, a Peace face mask from the pandemic, and various items from the 150th Anniversary.

- **Tech Support**
 - We will not be live-streaming the next two Sundays due to Susan Larson Kidds resignation and the inexperience of the current tech helpers.
 - The Annual Congregational Meeting on January 29th will not be live-streamed. Alternate sharing platforms are being considered in which members can vote or ask questions remotely.
 - We would like to live-stream Pastor Budd Friend-Larson`s first two Sundays. Rev. Charlotte and Pastor Nathan are considering options. Again, notify Charlotte if you have any ideas or input about this technology.
 - There is a tech job position ready to post. Get in touch with Charlotte Frantz if you are interested or know of anyone interested in the position.
 - Council and congregation members are encouraged to recognize Susan Larson Kidd in gratitude for her devoted and integral service to Peace Church`s technology and music. Pastor Charlotte will collect cards and letters for her.
- **Staff/Office Matters**
 - Rachel Obed begins this week as Business Manager for Peace. This is a new position created from the Office Manager and Building Use Coordinator positions. Pastor Charlotte will onboard and train her.
 - Susan Richards, temporary office help during Bri`s maternity leave, is now done.
 - The church uses multiple databases. With the turnover of staff, there is lacking knowledge of how to use these different databases. In addition, our databases are outdated and do not merge or communicate with each other. The new Business Manager will research databases, as well as consider updating our current database, Shepherd's Staff, in order to better utilize it.
 - Charlotte is developing mini modules for orientating, training, and acculturating Rachel and Bri for work in a church. It is suggested that various committee chairs also visit with them to educate them about what they do and how they work.
 - Working with Downtown Computer for tech servicing has not gone as smoothly as hoped, problems are taking longer to resolve.

Faith Formation Minister Report - Written report. Nathan Holst adds:

- Thank you for Alex Dean for his help with the tech training
- There are meetings taking place of various churches involved with the Gabriel Fund to spread out management of the fund and designate who does what
- Nathan`s Ordination Interview is scheduled for January 28th
- Nathan offers immense gratitude for all of Charlotte`s work during the ongoing transition of staff and clergy.

Old Business -

- **Stewardship Update** - Geof Witrak
 - A letter is pending to be sent to members and friends of Peace stating our current budget gap and a plea for upping and establishing pledges and gifts.
 - The budget to be presented at the congregational meeting will reflect our current situation.
 - Next fundraising steps are to be determined and will be a year round discussion/consideration.
- **End of Contract Payout for Pastor Jim** - Jessica Olson

- Jessica Olson shares the end of contract payout expenses for Pastor Jim, including moving expenses, and unused vacation pay
- **Daycare Space Update** - Charlotte Frantz
 - There are three parties still interested in leasing the space previously used by the daycare and the education wing attached. All have requested information and are reviewing and considering their needs. The three parties are all very different and require different needs. Remodeling costs would be a factor for negotiation. Pastor Charlotte is the contact person in Pastor Jim`s absence.
 - There is a Council subgroup who have offered to help with the space rental - Melissa Boyle, Monica Liddle, Susan Goltz, and hopefully, a property committee member. They will become involved when an offer comes in and help however needed.
- **QR Code for donations**
 - It is suggested to introduce our QR code at the annual meeting.
 - Melissa Boyle offers to create a document with the QR code and how to use it. It will be put in the pews, bulletin, Peace Bell, email, etc.

New Business-

- **Pastor Budd Friend-Jones arrival** -
 - Pastor Budd`s son is driving Pastor Budd`s car up from Florida, arriving January 30th. The Pastor Relations Committee is working out logistics for his arrival and stay at the apartment.
 - Mary Adams is working with Bri and another person to clean the apartment.
 - Pastor Budd is arriving on February 3rd by bus from Minneapolis.
 - Tim Peters is helping to determine what will be needed in the apartment.
- **Search Committee Update** - Stephen Dando
 - The Peace Church Profile is good and is posted.
 - The Search Committee is meeting Friday to review two profiles submitted.
- **Annual Congregation Meeting** - Sunday, January 29th
 - The Executive Committee will meet to discuss the agenda for the meeting.
 - The Adult Forum on January 22nd will be Council led and be open to discussion and questions about the proposed budget and transition.
- **Spiritual Life Board Representative** -
 - A new board representative from Spiritual Life needs to be appointed until the June Annual Meeting to fill the position vacated by Susan Larson Kidd. Send names of persons to consider to Joan Peterson. It is also suggested to ask at Spiritual Life Committee meetings if anyone is interested in serving.
- **Roof Update** - Jessica Olson
 - The roof is leaking in two areas. Snow removal quotes are being obtained by the Property Committee and they will make a recommendation to the Council.

2023 Proposed Budget Discussion -

- The Council reviewed and discussed the updated spreadsheets dated 1/16/23. Thank you to Rev. Charlotte for all of her work in gathering data and updating the budget sheets.
- The Acting for Justice Hub budget is discussed in more detail. Monica Liddle will discuss with the board how to organize targeted donation requests for various non profits we support as a church.

Adjournment - 9:00 p.m.

Respectfully submitted,
Diane Swanoski, secretary

Executive Session